



# UNOFFICIAL GUIDE TO SPORTS ENGINE

## Steps for Ensuring Eligibility

### 1. Obtain an Annual Membership for the upcoming year - **DO THIS FIRST!**

- All coaches and volunteers must have the updated Membership **every year** (this is free).
- **For New Coaches**, make an account first [here](#). Then, sign up for membership [here](#) and follow the steps in the resulting email. Once you sign up, you will be emailed a link to complete the background check.
- **For Returning Coaches**, click [here](#) to purchase the upcoming year's membership (this is free).

### 2. Background Checks & Abuse Prevention Training

Background Checks and Abuse Prevention Training Certificates are good for two years. EYAA provides a code for new and returning coaches to use. This code will cover the cost of the background check.

- **New Coaches:** Follow the steps in the **registration email** to complete background check and abuse prevention systems training.
- **Returning Coaches:** View the status of your background check/training in [SportsEngine](#) to address any missing or expired credentials.
- **Tip:** Click on "Memberships" in your account and then click on the blue link for the year's membership to see what you are missing. Or, click "Credentials" and then select "Babe Ruth League" from the dropdown menu.

### 3. Coaching Certification

Per our Babe Ruth rulebook (Rule 0.04, #4), all rostered coaches must complete Coaching Education for both regular season and tournament rosters. We recommend the [Coaching Youth Softball Online Course by Human Kinetics](#). This link can also be used to retrieve certificates for those who've already completed it.

The course only needs to be taken **once**. Once uploaded to your SportsEngine account, the credential remains valid indefinitely and will carry over with your yearly membership. There is a cost of \$19.95, but the certificate is good forever! Follow directions for downloading certificates and uploading to your SportsEngine account.



Create a SportsEngine  
account



Log in to  
SportsEngine



Get Membership



Coaching  
Course